

# Board of Directors Meeting

## January 15, 2009

### PSNH, Manchester, NH

The meeting was called to order by President Mike Murphy at 5:45 PM.

In Attendance: Mike Murphy, Steve Hall, Glenn Colburn, Phil McCarthy, Bill Makarawicz, Paul Page, David Dickson, Tim Begley, Ernie Clark, Tod Trask, Richard Driscoll.

Absent: John Reardon

- 1) **Welcome New Director Ernie Clark** – The BOD welcomed new director Ernie Clark.
- 2) **Review Minutes of 11/25/08 Meeting** – The minutes were reviewed and accepted as written.
- 3) **Correspondence /Commissioner’s Report** – Bill Makarawicz reported that he has been named as the Supervisors Representative to the NHIAA Sports Officiating Committee. The committee meets next on 4/16/09. Bill also reported that the “Super Commissioner” position that has been proposed by the NHIAA is probably 3 or 4 years away and if it becomes a reality it will be funded by the NHIAA and not school assigning fees.
- 4) **Old Business – Review of Members Who Did Not Meet 2008 Requirements** – Bill shared with the BOD all correspondence that he had received from those members who had been contacted about not meeting requirements in the 2008 season. The situation was discussed as were potential disciplinary actions. To aid the group in formulating a motion to act on these and future infractions Steve Hall drafted a matrix:

#### **Failure to Attend Meetings, Achieve a 90% Average or Submit Exams**

- A) 1<sup>st</sup> Offense – Acknowledged with response to Commissioner – 1 Week of No Assignments
- B) 1<sup>st</sup> Offense – No acknowledgement/response to Commissioner – 2 Weeks of No Assignments
- C) 2<sup>nd</sup> Offense- Acknowledged with response to Commissioner – 2 Weeks of No Assignments
- D) 2<sup>nd</sup> Offense – No acknowledgement/response to Commissioner – 3 Weeks of No Assignments

#### **Failure to Attend Meetings and Achieve a 90% Average or Submit Exams**

- E) 1<sup>st</sup> Offense – Acknowledged with response to Commissioner – 2 Weeks with No Assignments
- F) 1<sup>st</sup> Offense – No acknowledgement/response to Commissioner – 3 Weeks with No Assignments

- G) 2<sup>nd</sup> Offense – Acknowledged with response to Commissioner – 4 Weeks with No Assignments
- H) 2<sup>nd</sup> Offense – No acknowledgement/response to Commissioner – 1 Year with No Assignments

A motion was made by Steve Hall and seconded by Richard Driscoll to apply this matrix to the members under review. The motion passed by a vote of 9-2 (Begley, Dickson) and the matrix was applied to the list. Letters will be drafted and sent to the members who were reviewed notifying them of their individual situation. **Other Old Business** – David Dickson reported that he has reviewed the Lifetime Membership Criteria with Ed Holm and “Bo” Cuchetti and that it is fine as is. He also reported that Chet Swiesz will receive the John Clark Award on 1/25/09 and is recommending that the BOD consider Bob Krupicka and Jim Moylan for nomination for next year’s award.

- 5) **New Business – Review Committee Structure and Chairs for 2009** – President Mike Murphy presented his list for Committee Chairs and Local Coordinators for the 2009 season for review and approval. **Choose Locations for 2009 BOD Meetings** – The locations were chosen for the 2009 BOD Meetings. The 2/19, 4/16 and 6/18 meetings will be held in Hampton at President Mike Murphy’s office. The 3/19 and 5/21 meetings will be held at PSNH in Manchester. **Select Agenda Items for 2009 Meetings** – Chairman John Reardon submitted a meeting agenda outline for 2009. The BOD reviewed the outline and approved it with a couple of changes. As a result of this the agenda items by month for 2009 are;

#### January

- BOD Agenda Outline and Locations
- Review members not meeting requirements in 2008
- Review Committee Structure, Chairs and Appointments

#### February

- Committee Assignments
- Mechanics Plan and Clinic
- Awards Committee Update
- 2008 Game Assignments Review by Commissioner

#### March

- Treasurer’s Report and Annual Review
- School and Dressing Room Exceptions
- Constitution and Bylaws Changes Recommendations
- Ratings and Evaluations Committee Update

#### April

- Survey Results and Plans for 2009
- Apprentice Program and Recruiting Update
- Curriculum and State/Local Meetings Review
- Local Coordinator’s SOP Review
- Code of Ethics, Dress Code, Uniform Policy Reviews

#### May

- Determine Agenda for Summer Business Meeting
- Conflict of Interest Policy
- 2009 President’s Reception

June

- Summer Business Meeting Agenda Dry-run

**Review Apprentice Welcome Letter** – The letter was distributed for review and comment. It is hoped that all feedback will be received in time to review it as part of Old Business at the February BOD meeting. **Review Proposal to Cover Expenses to Attend NHFS Meeting** – Steve Hall submitted a request to the BOD that the NHFOA reimburse him for  $\frac{1}{4}$  of his expense to attend the NHFS Annual Meeting as the NH representative. The NHIAA is covering  $\frac{1}{2}$  of the total expense and Steve was proposing to cover  $\frac{1}{4}$  himself. The BOD voted to match the NHIAA contribution and pay  $\frac{1}{2}$  of Steve's expenses to attend and represent NH at the national meeting to discuss changes to rules. **Other New Business** – Bill Makarawicz informed the BOD that he will be floating a proposal for a flat rate fee rather than fee plus mileage for the 2009 football season with the Sports Officiating Committee at the next meeting. Glenn Colburn has asked for and will receive reimbursement for his calls to contact all who have expressed interest in the Apprentice Program (currently estimated at 125 individuals).

- 6) **Confirm Date, Time and Location for Next Meeting** – The next meeting of the NHFOA BOD will be held on Thursday, February 19, 2009. The meeting will be held in Hampton beginning at 5:30 PM.
- 7) **Adjourn** – The meeting adjourned at 7:46 PM.